

**Village of Sackets Harbor
Planning Board – January 20, 2016
7:00 p.m. Municipal Building**

Call to order

Pledge of Allegiance

Roll call and establish quorum

Public Comment

Two minute limit

Review and Approve minutes

December 16, 2015 Regular Meeting

Report to Village Board

January 12, 2016

Old Business

15-01 Fort Pike Commons, 133 General Grant Circle. Applicant has proposed installation of a wooden security fence and roofing between three storage buildings. The project is in in the Historic Overlay District, requires site plan review, and a public hearing has been held. **Waiting for applicant to finalize plans.**

#15-34 Sophia O’Sullivan (Johnson) 104 General Smith Drive. Applicant proposes removal of trees and rock wall fence (maintenance) with fence reconstruction on the same footprint, as well as adding a driveway. Project is in the Historic Overlay District, the National Register District and requires site plan and historic review. **Awaiting additional information by applicant.**

#15-40 Dana Casey, Funny Cide Drive. Applicant proposes construction of a house on an existing foundation. Project is in a PDD and requires site plan review. Application materials have been submitted and a public hearing has been held. **Awaiting resolution of storm water drainage issues.**

15-61 John Kent, Administrative Management Systems, Inc., 205-207 West Main Street. At the December 2015 meeting the applicant was granted site plan approval for a “Change in Use”, with the condition that the Village Board grant relief from the parking requirements, as provided for in the zoning law.

New Business

#16-01 Karyn Mintz, 201 East Main Street. Applicant proposes replacing aluminum exterior storm windows with removable wood frame windows. Project is located in the Village Residential zoning district, the Historic Overlay and the National Register District. Site plan and historic review is required. **A public hearing has been scheduled.**

16-02 John Kent, Administrative Management Systems, Inc., 205-207 West Main Street. Applicant requests approval for "Exterior Alterations" to this mixed use structure by adding five windows, two on the West side and three on the East side. The property is in the Village Core (VC) zoning district, the Historic Preservation Overlay and National Register Districts. Application materials have been submitted and **a public hearing has been scheduled.**

Board Discussion

Next regular meeting: February 17, 2016

Adjourn